
PARTNERSHIPS FOR OPENING DOORS

A summit on integrating employment and housing strategies to prevent and end homelessness

Call for Communities

Background

The Butler Family Fund, the US Department of Labor, the US Department of Housing and Urban Development and the US Interagency Council on Homelessness are convening Federal agency staff with key national organizations and leaders from the employment, housing, human services, and homeless response systems from communities that are advancing practices to increase employment, training, and career pathways for people experiencing or most at risk of homelessness. The purpose of this Summit is to explore and understand innovative program practices and emerging community practices. Additionally the Summit will explore what's not working and possible options to mitigate these challenges. These practices (program and community) will be discussed across the planning process for the Summit. The Summit will develop a set of prioritized actions for the Department of Labor and other member agencies of the US Interagency Council on Homelessness to consider for implementation. The Summit will take place on October 16, 2014 in Washington, DC at the US Department of Labor office. The Butler Family Fund will provide a grant of \$2,000 to each community to offset a portion of the travel costs for participation in the Summit.

Requirements for participation

Local teams from twelve (12) select communities are being invited to participate. The community teams should represent those who are engaged in designing and implementing a collaborative community approach to provide employment, training, and career pathways for people experiencing or most at risk of homelessness. Communities were selected based on their use of data to drive decisions, ability to bring together and leverage a variety of resources, and current, past, or planned use of innovative approaches. A local team of up to four (4) individuals must include at least a representative from the local DOL funded Workforce System and a representative of the local HUD funded Continuum of Care. Up to two additional team members may participate. It is highly desirable that the team include a representative of the state Workforce Investment Board or Agency.

In addition to submitting materials described under "How to apply" section of this document and participating in the day-long Summit in Washington DC, the community team is required to participate in the following:

1. Refine the Community Profile to be ready for inclusion in the pre-summit background materials (draft 2 due 10/2) and for publication as part of the proceedings of the Summit (final draft due 10/30/14). Note: draft 1 is due as part of the original application.
2. Participate in a webinar to discuss preparation for the Summit on 9/18/14 from 1-2:30PM EDT.

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3. Prepare to deliver a fast-paced, high-impact oral presentation in a “speed round” format. Presentations are a maximum of 5 minutes each and will take place back to back in quick and fun format -- no more than one slide is permitted!
4. Prepare a “gallery walk” visual presentation and share it at the Summit. Gallery walk is a sharing strategy that involves the movement of participants around the room to a collection of displays that are connected to “speed round” presentations. 1-2 team members will host the presentation while other team members circulate to interact with other presenters.
5. IF POSSIBLE, one or more high resolution photos for use with the Community Profile, with rights cleared for use by USICH, HUD, DOL and Butler Family Fund. Photos should be about program participants interacting with services staff, employers, etc.

How to apply

Just 12 communities have been selected for participation in the Summit. In order to secure a space for your community at the Summit, each team must submit the following materials.

1. Complete the application
2. Complete the Community Profile (note this is draft 1 of what will ultimately become a public-facing document)
3. Attach letters from the local Workforce system and the CoC coordinator indicating support for the local team
4. Provide a cover letter from the nonprofit applicant and attach evidence of tax exempt status (this is the organization that will receive the grant from the Butler Family Fund to offset travel costs of team members)
5. Submit all of the above items electronically by **August 27, 2014** to: barbara@poppeassociates.com

If you have any questions, please contact [Barbara Poppe](#) at e-mail above.